Taxability of scholarships and grants in 2017

The Tax Reform Act of 1986 specifies that
“scholarship amounts granted … for expenses incurred … are taxable income, if
the aggregate scholarship … amounts … exceed tuition and fees (not including
room and board), books, supplies, and equipment required for courses of
instruction at [an eligible] institution.”

Any general scholarship or grant aid that is received in a calendar year may be regarded as
first applying toward excludable expenses (i.e., tuition, required fees, and required books,
supplies, and equipment) even though family resources, loans, or student employment may in
fact have initially paid those expenses. You should retain records (e.g., copies of relevant bills,
receipts, checks) to document your excludable expenses. If you receive general scholarship or
grant aid in excess of the cost of tuition, fees, and books, the excess amount is taxable. In
addition, specific scholarships or grants (e.g., health insurance grants) that are directed toward
expenses other than tuition, fees, and books are subject to taxation.

Other forms of financial aid — loans and student employment — are not covered by these
provisions of the tax law. Earnings from student employment are taxable as wages, as is
any summer stipend you may have received from the college. If you had any campus
earnings during 2017, a W-2 form was issued by the Williams College payroll department and is
available to download from your Williams Human Resources account (ephr.williams.edu). If
you had a taxable summer stipend, a 1099 was issued by the Williams College Controller’s
Office.

The following worksheet will help you determine the amount of taxable scholarship or grant aid
you may have received in 2017. Note that the terms referred to are for the spring and fall
semesters of 2017 (the calendar year), not the fall and spring semesters of 2017-18 (this
academic year). If you no longer have copies of your award notice(s) that cover these
periods, you can view (and print) them from your Williams Student Records account (Finances
> View Financial Aid > select Aid Year 2017 to view the spring 2017 grants/scholarships and
Aid Year 2018 to view the fall 2017 grants/scholarships).

Also note that the information used in preparing Form 1098-T, related to tuition tax
credits, is for billed tuition and scholarship and grant aid applied to your student
account during calendar year 2017. You should not use Form 1098-T to calculate your
taxable scholarship and grant aid.

If you are a United States citizen or permanent resident completing an income tax return and
you had taxable scholarship and grant aid, enter the amount of taxable aid to the left of the
entry box for “wages, salaries, and tips” with the annotation “SCH” – for example, “SCH
$5,000.” Include this amount with your wages, salaries, and tips in your entry for line 1 in Form
1040EZ or line 7 in either Form 1040A or Form 1040.

For further information, you may find IRS publication 970, Tax Benefits for Education, useful.
Information, forms, and publications are also available from the IRS Web site, www.irs.gov, or
by calling 800-829-3676. In addition, the IRS has a toll-free number, 800-829-1040, to provide
help in completing tax returns.
## WORKSHEET FOR CALCULATING TAXABLE SCHOLARSHIPS OR GRANTS
Williams College — Office of Financial Aid
Calendar year 2017

### Scholarships or grants subject to tax exclusion

<table>
<thead>
<tr>
<th>Scholarship or Grant</th>
<th>Spring Semester 2017</th>
<th>Fall Semester 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williams College Scholarship/Grant</td>
<td>$___________</td>
<td>$___________</td>
</tr>
<tr>
<td>Federal Pell Grant</td>
<td>+___________</td>
<td>+___________</td>
</tr>
<tr>
<td>Federal SEOG</td>
<td>+___________</td>
<td>+___________</td>
</tr>
<tr>
<td>State scholarship or grant</td>
<td>+___________</td>
<td>+___________</td>
</tr>
<tr>
<td>“Outside” scholarship(s)</td>
<td>+___________</td>
<td>+___________</td>
</tr>
<tr>
<td>Parent’s tuition benefit (See note 1)</td>
<td>+___________</td>
<td>+___________</td>
</tr>
<tr>
<td><strong>A. TOTAL</strong></td>
<td>$___________</td>
<td>$___________</td>
</tr>
</tbody>
</table>

### Excludable expenses

<table>
<thead>
<tr>
<th>Expense</th>
<th>Spring 2017</th>
<th>Fall 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition (See note 2)</td>
<td>$ 25,745</td>
<td>$ 26,620</td>
</tr>
<tr>
<td>Fees (See note 3)</td>
<td>+ 150</td>
<td>+ 155</td>
</tr>
<tr>
<td>Books and supplies (See note 4)</td>
<td>+___________</td>
<td>+_________</td>
</tr>
<tr>
<td><strong>B. TOTAL</strong></td>
<td>$___________</td>
<td>$_________</td>
</tr>
</tbody>
</table>

### Scholarships or grants NOT eligible for tax exclusion

<table>
<thead>
<tr>
<th>Scholarship or Grant</th>
<th>Spring Semester 2017</th>
<th>Fall Semester 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williams Health Insurance Grant (See note 5)</td>
<td>+___________</td>
<td>+___________</td>
</tr>
<tr>
<td><strong>D. TOTAL</strong></td>
<td>$___________</td>
<td>$___________</td>
</tr>
</tbody>
</table>

### E. TOTAL TAXABLE SCHOLARSHIPS AND GRANTS
(Add together the Spring 2017 and Fall 2017 Total D figures)

If greater than $0, enter this amount on your 2017 income tax return with the SCH notation and dollar amount

**$___________**

### Notes
1. Include only if the tuition benefit received is not taxable to your parent.
2. If you were not on campus but were enrolled in a study away program, enter the appropriate amount of tuition (exclude room and board).
3. If you were not on campus but were enrolled in a study away program, enter the appropriate amount of required fees.
4. Include only expenses for books and supplies required for your courses but **not** covered by your Williams Book Grant.
5. Williams Health Insurance Grant is taxable in **all** cases.