

**2018 SUMMER EARNINGS PETITION FORM
SUBMIT TO THE OFFICE OF FINANCIAL AID BY MAY 21, 2018**

Student Name: _____ Williams ID: _____ Class: _____ Major: _____

I am applying for a reduction in my summer earnings for the following reason:

- I will participate in an internship / fellowship (travel or language) that will last a minimum of eight weeks. [Complete section A]
- I will volunteer for a public non-profit service organization that will last a minimum of eight weeks. [Complete section A]
- I will participate in on-campus research that will last a minimum of eight weeks. [Complete section B on page 2]
- I will attend summer school to make up a Williams course deficiency. [Complete section C on page 2]
- I will attend summer school because I have changed my major/career plans. [Complete section C on page 2]
- I have a medical condition/situation restricting me from working during the 2018 summer. [Complete section D on page 2]

SECTION A - I will participate in an internship/fellowship or volunteer for a public non-profit service organization

I have applied for funding from :

- Williams College Alumni Sponsored Internship Program
Amount of funding expected: \$ _____
- Williams College Summer Undergraduate Fellowships – include departmental funding as well as the Fellowships Office funding
Amount of funding expected: \$ _____
***attach a copy of your funding request with this petition. You can skip the summer expense section below.**
- Non – Williams Sponsor **Name of Sponsor:** _____
Amount of funding expected: \$ _____. **Please attach a copy of your acceptance/appointment from your employer.**
- I will have no funding for my summer plans because I am doing an unpaid internship or a volunteer position at a public non-profit organization. *I understand that if I receive funding after I submit this petition I am required to submit an update to the Office of Financial Aid.* **Please attach a copy of your acceptance/appointment from your employer.**

Date your internship / fellowship / volunteer position begins: _____

Date your internship / fellowship / volunteer position ends: _____

I will live: _____ at home My housing costs are included as part of my internship: _____ Yes _____ No
 _____ in Williams housing
 _____ in an apartment off-campus

Housing costs, if not included as part of internship agreement: **unless your cost is \$0 do not leave this item blank** \$ _____

Food costs, if not included as part of internship agreement: **unless your cost is \$0 do not leave this item blank** \$ _____

Transportation costs anticipated (if any): \$ _____
Specify:

Provide a brief description of your duties. Include your position title, employer/department/supervisor, and location:

Additional summer employment plans (if any): _____

Gross (before tax) income expected from additional summer employment (if any): \$ _____

Student Signature: _____ Date: _____

2018 SUMMER EARNINGS PETITION FORM
SUBMIT TO THE OFFICE OF FINANCIAL AID BY MAY 21, 2018

Student Name: _____ Williams ID: _____ Class: _____ Major: _____

SECTION B - I will participate in on-campus research that will last a minimum of eight weeks

Gross stipend/salary/wages expected from research position: \$ _____

I will live: _____ at home _____ in Williams housing _____ in off-campus apartment

My housing costs are included as part of my internship: _____ Yes _____ No

Housing costs, if not included as part of research position agreement: \$ _____

Food costs, if not included as part of research position agreement: \$ _____

Start date of your research position: _____ End date of your research position: _____

Additional summer employment plans (if any): _____

Gross income expected from additional summer employment (if any): \$ _____

Transportation costs anticipated (if any): \$ _____

Specify:

Student Signature: _____ Date: _____

SECTION C - I will attend summer school to make up a Williams course deficiency OR because I have changed my major/career plans

You must provide documentation of the costs you state below.

Course name(s) and ID(s): _____

College/university name: _____

I will live: _____ at home _____ in Williams housing _____ in off-campus apartment

Cost of tuition and fees: \$ _____ Cost of books and supplies: \$ _____

Housing costs (if any): \$ _____ Food costs (lunches, etc.): \$ _____

Start date of your course(s): _____ End date of your course(s): _____

Summer employment plans: _____

Gross income expected from summer employment: \$ _____

Transportation costs anticipated (if any): \$ _____

Specify:



You must attach a copy of the confirmation letter or email you received from the Registrar indicating that your course(s) has been approved for credit.

Student Signature: _____ Date: _____

SECTION D - I have a medical condition/situation restricting me from working during the 2018 summer

I will live: _____ at home _____ in Williams housing _____ in off-campus apartment

Summer employment plans: _____

Gross income expected from summer employment: \$ _____

Housing costs (if any): \$ _____ Food costs (lunches, etc.): \$ _____

Transportation costs anticipated (if any) - *Specify:* \$ _____

Student comments:



You must attach a letter from your physician that explains your condition/situation and why you are not able to work.

Student Signature: _____ Date: _____