

REDUCTION POLICY IN EXPECTED SUMMER EARNINGS CONTRIBUTION

If you (the student) expect a shortfall (total stipend/income less expenses will be less than \$1,950) in your "student summer earnings contribution" from summer 2018 earnings (including all stipends), you may apply for additional grant from Williams to cover this shortfall. Complete the *Summer Earnings Petition Form*, documenting your plans, income, and expenses for summer 2018.

You must submit your petition form to the Office of Financial Aid by **May 21, 2018** (last day of finals).

 **STUDENTS ARE PERMITTED A SUMMER EARNINGS REDUCTION FOR ONE SUMMER ONLY.**

The following guidelines are for those students who demonstrate need for Williams grant in aid year 2017-2018:

1. INTERNSHIPS

- *Mead, Alumni, Williams Travel Fellowships, language study programs and other selective internships requiring at least **eight full weeks of participation**.* Summer stipend *plus* any additional employment income *less* maintenance (housing, food, personal) and transportation costs will determine your student income contribution. Williams will provide the difference between the summer expectation and the actual contribution from summer earnings with additional scholarship.
- *On-campus internships or research, including Mellon.* Summer stipend *plus* any additional employment income *less* maintenance (housing, food, personal) costs will determine your student income contribution. Williams will provide the difference between the summer expectation and the actual contribution from summer earnings with additional scholarship.

2. VOLUNTEER PUBLIC SERVICE POSTIONS

- Non-profit organizations only.
- Summer stipend *plus* any additional employment income *less* maintenance (housing, food, personal) and transportation costs will determine your student income contribution. Williams will provide the difference between the summer expectation and the actual contribution from summer earnings with additional scholarship.
- Program documentation is required and must be attached to the *Summer Earnings Petition Form*.

3. MEDICAL

- Medical conditions that restrict or prevent your ability to earn your summer contribution will be handled on an individual basis.
- Documentation from a physician is required.

4. WILLIAMS COURSE DEFICIENCY REQUIRING SUMMER MAKE-UP

- These will be handled on an individual basis, taking into consideration both the cost of the course(s) and any restrictions imposed on your ability to work full-time. Net earnings *less* course and related costs will determine your student income contribution. Williams will provide the difference between the summer expectation and the actual contribution from summer earnings with additional scholarship.
- Course approval from the Registrar's Office.

5. CHANGE IN MAJOR/CAREER PLANS REQUIRING SUMMER STUDY

- Sophomores and Juniors only.
- These will be handled on an individual basis, taking into consideration both the cost of the course(s) and any restrictions imposed on your ability to work full-time.
- Net earnings *less* course and related costs will determine your student income contribution. Williams will provide the difference between the summer expectation and the actual contribution from summer earnings with additional scholarship.
- Approval from the department chair and the Registrar's Office.